

Board Meeting

Agenda for a private meeting of the Board to be held on 10th March 2020 at 5:30pm (Timings shown are approximate. The target closing time for this meeting is 7:30pm)

Viewpoint Housing Association
Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board members

Mr I Thompson (Chair)	Mr C Jardine	Mr D McIntosh
Mr T Roehricht (Vice Chair)	Ms K Kennedy	Ms P Russell
Mr John Muir	Mrs C Lumsden	Mrs J Simpson

Attending

Jean Gray, Chief Executive Officer	Esther Wilson, Director of Housing and Support
Ann Wood, Director of Care	Tom Mitchell, CGPM Consulting LLP
Howard Vaughan, Director of Finance and Assets	Helen McMorran, Director of Business Support

Agenda

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting Declarations and conflicts of interest not in the Register	Chair	N	
Board and Administrative Matters				
1	Minutes of previous meeting and matters arising <ul style="list-style-type: none"> Minute of Meeting 11 February 2020 Outstanding Actions Log 	Chair	Y	10
2	Minutes of Sub-Committees of the Board <ul style="list-style-type: none"> RAC Minutes 28/1/2020 	Chair RAC	Y	5
Strategic Matters – Decision				
3	Governance Working Group & GAP Update <ul style="list-style-type: none"> a. Standing Orders 	JS CEO/TM	Y	15
4	Strategic Plan 2020 – 21 Matters for Decision	CEO	Y	10
5	Write-Off Report	DHS	Y	10
6	Private Matter	CEO/DHS	Y	10
7	KPI Targets 2020/21	DBS	Y	10
8	New and Revised Policies <ul style="list-style-type: none"> Infection Control Expenses Policy Assignment Policy Mutual Exchange Policy 	DOC DFA DHS DHS	Y	10

9	Annual Report on Tenant Participation Strategy	DHS	Y	10
Matters for Noting				
10	Governance Report	DBS	Y	10
	a.SFHA Chairs Conference	Chair	Y	5
11	CIVICA Update Report	DBS	Y	5
12	Financial Exceptions Report	DFA	Y	5
13	Organisational Design Project (verbal update)	PR/CL	N	5
14	AOCB: Please advise the Chair at the start of the meeting.	Chair	N	

Date of Next Meeting – 21 April 2020 @ 5.30pm

Board Away Day – 28 April 2020– venue/ times to be confirmed