

Board meeting

Agenda for a private meeting of the Board to be held on 24th Oct 2019 at 4:30pm

Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board members

Mr I Thompson (Chair)
Mr T Roehricht (Vice Chair)

Mrs Caroline Jardine
Ms K Kennedy
Mrs C Lumsden

Mr D McIntosh
Ms P Russell
Mrs J Simpson

Attending

Jean Gray, Chief Executive Officer
Howard Vaughan, Director of Finance and Assets
Helen McMorran, Director of Business Support

Ann Wood, Director of Care
Esther Wilson, Director of People and Place
Tom Mitchell, CGPM Consulting LLP

Apologies received

Mrs Caroline Jardine

Agenda

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting Declarations and conflicts of interest not in the Register	Chair	-	-
Board administrative matters				
1	Minutes of previous meeting, actions and matters arising <ul style="list-style-type: none"> Minute of the meeting of 17th September 2019 Outstanding actions log 	Chair	✓ ✓	10
2	Minutes of sub-Committees of the Board <ul style="list-style-type: none"> ARC meeting – verbal update (excluding assurance statement) 	Chair of ARC		5
Strategic matters				
3	Assurance statement and evidence update from ARC review	Chair	✓	30
4	Budget and rent consultation <ul style="list-style-type: none"> Draft Budget 2020/21 Rent consultation proposal 2020/21 	DFA DPP	✓ ✓	60
5	Organisational change <ul style="list-style-type: none"> Verbal progress update Programme Board update 	CEO CL PR	-	20
Matters for decision				
6	CAF Loan update and delegation of authority	DFA	✓	5
7	Redundancy delegation of authority	CEO	-	5
8	New and revised policies <ul style="list-style-type: none"> Abandonment; Freedom of Information Financial regulations and treasury management Procurement strategy Disposals of housing assets Whistleblowing 	DPP DBS DFA DFA CEO CEO	✓ ✓ ✓ ✓ ✓ ✓	40

Item	Subject	Lead	Paper	Estimated Timing (min)
Matters for noting				
9	Governance report and GAP update	DBS CEO	-	5
10	Quarterly management accounts (Q2 – Sept 2019)	DFA		5
11	Performance report (Q2 – Sept 2019)	DBS		5
12	Any other competent business: <ul style="list-style-type: none"> If possible, please advise the Chair at the start of the meeting. 	Chair	-	-

Timings shown are approximate. The target closing time for this meeting is 7:40pm. But, please allow for the meeting to last until 8:30pm

Recommended reading for trustees

PDF's will be appended to papers for information:

- No items on this occasion.