

Board Meeting

Agenda for a private meeting of the Board to be held on 10 November 2020 at 5:30pm by WebEx (Timings shown are approximate. The target closing time for this meeting is 8pm includes 10 minute break)

Board members

Mr I Thompson (Chair)	Mr C Jardine	Mr D McIntosh
Mr T Roehricht (Vice Chair)	Ms K Kennedy	Ms P Russell
Mr J Muir	Mrs C Lumsden	Mrs J Simpson

Attending

Jean Gray, Chief Executive Officer	Esther Wilson, Director of Housing and Support
Ann Wood, Director of Care	Helen McMorran, Director of Business Support
Howard Vaughan, Director of Finance and Assets	

Agenda – Note committee business will be 2 hours 20 minutes however there will also be a 10 minute comfort break after Item 2

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting Declarations/Conflicts of interest	Chair	N	
Board and Administrative Matters				
1	Minutes of previous meeting and matters arising <ul style="list-style-type: none"> Minutes of Board Meeting 22 September 2020 Outstanding Actions Log 	Chair	Y	10
Strategic Matters – Decision				
2a	Finance – Management Accounts 6 months to 30 th September/ Reforecast to 31 st March 2021/ Draft budget 2021/22	DFA	Y	60
2b	Proposed Rent Consultation	DHS	Y	
2c	Feedback from Remuneration Committee	Chair	N	
3	Internal Management Plan (IMP) Quarterly Update	CEO	Y	10
Matters for Discussion, Noting & Approval				
4	Risk & Audit Committee Update/Investigation (Verbal)	Vice Chair	N	15
5	Operations Committee Update (Verbal)	CL	N	10
6a	Covid-19 & Remobilisation Update (Verbal)	CEO	N	10
6b	St. Raphael's Inspection Report	DC	Y	

7	Procurement update	DFA	Y	10
8	Write offs Report	DHS	Y	5
9	Governance Report	DBS	Y	10

AOCB: Please advise the Chair at the start of the meeting Chair

Date of Next Meeting - 16th December 2020

Venue - St. Mary's Street, Edinburgh