

Board meeting 09 November 2020 - addendum

Held via:

Minutes of the meeting of the Board
at 5:30pm on **09th February 2021**

WebEx video conference

Board Members

Mr I Thompson (Chair)
Mr T Roehricht
Mrs C Jardine

Ms K Kennedy
Mrs C Lumsden
Mr D McIntosh

Ms P Russell
Mrs J Simpson

Attending

Jean Gray, Chief Executive Officer (CEO)
Howard Vaughan, Director of Finance and Assets (DFA)
Helen McMorran, Director of Business Support (DBS)

Esther Wilson, Director of Housing and Support (DHS)
Ann Wood, Director of Care (DC)
Bianca Culbert, Corporate Support Administrator
(Minute)

Apologies received

Mr J Clyne

Mr J Muir

Minutes

| Item | Subject | Action | Due Date |
|------|---|--------|----------|
| 01a | Minute of previous meeting (16.12.2020) | | |
| a | The minutes of the previous meeting were reviewed and approved as an accurate record. | | |
| b | There was a comment from the Regulator about the minute from 10 November 2020, item 2c - Feedback from Remuneration Committee. This was raised at the meeting with IT, TR and CJ on 6 January 2021. | | |
| c | Given that staff salaries were discussed, the Regulator raised a potential conflict of interest in Viewpoint staff being present during the discussion. It was noted that there was no conflict of interest as the Executive Team salaries were not discussed. However it was acknowledged that the minute taker should have been asked to leave the meeting. The Board acknowledged and apologised for this oversight. | | |
| d | As the November minute has already been approved it was agreed that as well as having this amendment noted in this meeting's minute the Board agreed to append a note to the previous minute from 10 November 2020. | BC | 9.3.2021 |

The meeting closed at 7:55pm.

Approval of the minutes

Signed as a true record of the meeting, following the approval of the draft minutes by a meeting of the Board.

Signed:

Date:

Iain Thompson, Chair