

Board Meeting

Paper 01, 29th June 2021

Agenda for a private meeting of the Board to be held on 29th June 2021 at 5:30pm in St. Mary's Street (Timings shown are approximate. Expected finish is 7:30pm)

Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board members

Mr I Thompson (Chair)	Mr C Jardine	Mr D McIntosh
Mr T Roehricht (Vice Chair)	Ms K Kennedy	Ms P Russell
Mr J Muir	Mrs C Lumsden	Mr J Clyne

Attending

Jean Gray, Chief Executive Officer	Esther Wilson, Director of Housing and Support
Ann Wood, Director of Care	Bianca Culbert, Corporate Support Administrator (Minute)
Howard Vaughan, Director of Finance and Assets	

Apologies

Helen McMorran, Director of Business Support

Agenda

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting	Chair	N	
	Declarations/Conflicts of interest			
	Board and Administrative Matters			
1	Minutes of previous meeting and matters arising <ul style="list-style-type: none"> Minutes of Board Meeting 25 May 2021 Outstanding Actions Log 	Chair	Y	10
	Strategic Matters – Decision			
2	Operational Governance Action Plan	CJ/CEO	Y	10
3	Finance – FYFP/TYFP/May 2021 Management Accounts	DFA	Y	15
4	Board Away Day Report and Actions	CEO	Y	15
	Matters for Discussion, Noting & Approval			
5	CEO Update Report	CEO	Y	10
6	Governance Report <ul style="list-style-type: none"> Board Assessment Summary & Results 	CEO/Chair	Y	15
7	Procurement Report / Contracts Register <ul style="list-style-type: none"> Procurement Journey (for information) 	DFA	Y	15
8	Ogilvie Update (verbal)	DHS	Y	5
9	Write off Report	DHS	Y	10

AOCB: Please advise the Chair at the start of the meeting

Date of Next Meeting – 17th August 2021; Venue TBC

