

Board Meeting

Paper 01, 17 August 2021

Agenda for a private meeting of the Board to be held on 17th August 2021 at 5:30pm in St. Mary's Street (Timings shown are approximate. Expected finish is 7:30pm)

Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board members

Mr I Thompson (Chair)
Mr J Muir
Mr J Clyne

Mr C Jardine
Ms K Kennedy

Mr D McIntosh
Ms P Russell

Board Observer Ms Alison Jarvis (potential Board member)

Attending

Jean Gray, Chief Executive Officer
Ann Wood, Director of Care
Neil McKnight, Head of Housing
John Rankin, Head of Business Support

Mike Gibson, Head of Finance
Philip Morrice, Alexander Sloan (Auditor)

Apologies

Carol Lumsden, Board Member
Tom Roehricht, Vice- Chair
Howard Vaughan, Director Finance & Assets

Esther Wilson, Director Housing & Support
Helen McMorran, Director Business Support

Agenda

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting / Introductions	Chair	N	
	Declarations/Conflicts of interest			
	Board and Administrative Matters			
1	Minutes of previous meeting and matters arising	Chair	Y	10
	<ul style="list-style-type: none"> Minutes of Board Meeting 29 June 2021 Outstanding Actions Log RAC Meeting (verbal update) Ops Meetings (verbal update) 	DMcl PR	N N	5 5
	Strategic Matters – Decision			
2	Operational Governance Action Plan / Validation	CJ/CEO	Y	10
3	Finance – Annual Accounts; Finance SLWG Update / June Management Accounts	PM/MG	Y	20
4	Internal Management Plan Update	CEO	Y	15
	Matters for Discussion, Noting & Approval			
5	CEO Update Report	CEO	Y	10
6	Governance Report	JR	Y	10

7	Policies Report – Codes of Conduct	JR	Y	10
8	Q1 Performance Report	Exec	Y	10
9	Q1 Procurement Report	CEO	Y	5
10	Ogilvie Update (verbal)	CEO	Y	5
11	Write Off Report	NMcK	Y	5
12	AOCB: Please advise the Chair at the start of the meeting			

**Date of Next Meeting – AGM followed by meeting on
21 September 2021 @2pm at St Mary’s Street,
Edinburgh**