

Board Meeting

Paper 01, 21 September 2021

Agenda for a private meeting of the Board to be held on 21 September 2021 at 3.45pm – 5.15pm in St. Mary’s Street (Timings shown are approximate)

Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board members

Mr I Thompson
Mr T Roehricht
Mr J Clyne

Ms K Kennedy
Ms C Lumsden
Mr J Muir

Mr D McIntosh
Ms P Russell

Attending

Jean Gray, Chief Executive Officer (CEO)
Ann Wood, Director of Care (DC)
Howard Vaughan, Director Finance & Assets (DFA)

Esther Wilson, Director Housing & Support (DHS)
Helen McMorran, Director Business Support (DBS)
John Rankin, Head of Business Support (HBS- minute)

Apologies

Ms C Jardine

Agenda

Item	Subject	Lead	Paper	Estimated Timing (min)
0	Welcome to Board Meeting / Introductions	CEO	N	
	Declarations/Conflicts of interest			
	Board and Administrative Matters			
1	Appointment of Chair for Board	CEO	N	5
2	Appointment of Vice Chair for Board	Chair	N	5
3	Minutes of previous meeting and matters arising <ul style="list-style-type: none"> Minutes of Board Meeting 17 August 2021 Minutes of Board Meeting 7 September 2021 Outstanding Actions Log 	Chair	Y	10
	Strategic Matters – Decision			
4	Operational Governance Action Plan / Validation	CEO	Y	10
5	Finance – Finance SLWG Update / August Management Accounts / Reforecast	DFA	Y	15
6	Membership of Sub-Committees	DBS	N	15
	Matters for Discussion, Noting & Approval			
7	CEO Update Report	CEO	Y	10
8	Governance Report	DBS	Y	10
9	Critical Incident Update (verbal)	DHS	N	5
10	AOCB: Please advise the Chair at the start of the meeting DATE OF NEXT MEETING TBA	Chair	N	5