



Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board Meeting

Agenda for a private meeting of the Board to be held on 15 November 2022 at 5pm at Viewpoint Head Office. The meetings is scheduled to close at 8pm. (Timings shown are approximate)

Board Members

Mr I Thompson (Chair)
Mr T Roehricht (Vice Chair)
Mr S Robertson

Mr D McIntosh
Ms C Lumsden
Mr L Parry

Mr J Clyne
Ms P Russell
Mr R Mclvor

Attending

Jean Gray, Chief Executive (CEO)
Howard Vaughan, Director of Finance (DF)
Ann Wood, Director of Care (DC)
Esther Wilson, Director of Housing & Support (DHS)
John Bain, Director of Business Support (DBS)
Tom Hainey, Director of Assets (DA)
Bianca Culbert, Corporate Administrator (minute taker)

Ruth McLennan, Smith Scott Mullen Associates

Apologies

Ms K Kennedy

Agenda

The meeting is scheduled to commence at 5pm. Ruth McLennan from Smith Scott Mullen Associates will attend to present proposed options following the recent Feasibility Study carried out at South Oswald Road, Edinburgh

Item	Subject	Lead	Paper	Est Time
0.	Welcome to Board Meeting and Introductions <ul style="list-style-type: none"> Declarations/Conflict of Interest 	Chair	N	5
Board & Administrative Matters				
1.	Presentation	EM/RM	N	45
2.	Minutes of previous meeting and matters arising: <ul style="list-style-type: none"> Minutes of Board meeting 20 September 2022 Outstanding Actions Log Risk & Audit Committee Update (verbal) 	Chair	Y	5
		TR	N	5
Strategic Matters - Decision				
3.	Finance Papers			
3a.	Proposed Rent & Service Charge Consultation	DHS	Y	15
3b.	Proposed Care Home Fee Increase (verbal)	DF	Y	5
3c.	Q2 Management Accounts and Reforecast	DF	Y	10
3d.	Draft Budget 2023/24	DF	Y	15
3e.	FR SLWG Agenda for 11.11.2022, FR SLWG Minutes from 11.11.2022, 11.8.2022 and 26.7.2022	DF	Y	5
4.	(Private Item)			
Matters for Discussion, Noting & Approval				
5.	Internal Management Plan- Q2	DBS	Y	10
6.	CEO Update Report	CEO	Y	10
7.	Care Home Resident Satisfaction Report	DC	Y	10
8.	Performance Report - Q2	DBS	Y	10
9.	Write Off Report	DHS	Y	5
10.	Governance Report	DBS	Y	10
11.	AOCB (please advise Chair of any other business prior to start of formal meeting)			5

Date of Next Meeting – 13 December 2022 @ 5.30pm