



Viewpoint Housing Association Ltd.  
4 South Oswald Road  
Edinburgh EH9 2HG

## Board Meeting

Agenda for a private meeting of the Board to be held on 7 February 2023 at 5.30pm at Viewpoint Head Office.

The meetings is scheduled to close at 7.30pm. (Timings shown are approximate)

## Board Members

Mr I Thompson (Chair)  
Mr T Roehricht (Vice Chair)  
Mr S Robertson

Mr D McIntosh  
Ms K Kennedy  
Mr L Parry

Mr J Clyne  
Ms P Russell  
Mr R Mclvor

## Attending

Jean Gray, Chief Executive (CEO)  
Howard Vaughan, Director of Finance (DF)  
Esther Wilson, Director of Housing & Support (DHS)  
John Bain, Director of Business Support (DBS)  
Tom Hainey, Director of Assets (DA)  
David Aitken, Head of Finance (HF)  
Lynne Feeny, Administrator (minute taker)

## Apologies

Ms C Lumsden (leave of absence)

## Agenda

Item	Subject	Lead	Paper	Est Time
0.	Welcome to Board Meeting and Introductions <ul style="list-style-type: none"><li>Declarations/Conflict of Interest</li></ul>	Chair	N	5
<b>Board &amp; Administrative Matters</b>				
1.	Minutes of previous meeting and matters arising: <ul style="list-style-type: none"><li>Minutes of Board meeting 13 December 2022</li><li>Private Minutes of Board meeting 13 December 2022</li><li>Outstanding Actions Log</li><li>RAC Committee Update (verbal)</li></ul>	Chair	Y	10
		TR	N	5

## Strategic Matters – Decision

2. Finance Papers			
a. December 2022 Management Accounts; Reforecast to 31 March 2023	DF	Y	10
b. Rent Consultation Outcome Report	DHS	Y	15
c. Remuneration Committee Update	CEO	Y	15
i. Salary Review (Confidential Item)			
ii. Proposed cost of living increase (Confidential Item)			
iii. Executive Team Review (Confidential Item - CEO Only)			
3. Final draft budget 2023/24	DF	Y	25

## Matters for Discussion, Noting & Approval

4. CEO Update Report	CEO	Y	10
5. Governance Report	DBS	Y	10
6. Rent & Service Charge Policy	DHS	Y	10
7. AOCB (please advise Chair of AOCB prior to start of formal meeting)			5

**Date of Next Meeting – 21 March 2023 @ 5.30pm**