



Viewpoint Housing Association Ltd.  
4 South Oswald Road  
Edinburgh EH9 2HG

## Board Meeting

**Paper 00, 27 June 2023**

Agenda for a private meeting of the Board to be held on 27 June 2023 at 5:30pm at Viewpoint Head Office.

The meeting is scheduled to close at 7.30pm (Timings shown are approximate)

## Board Members

Mr I Thompson (Chair)  
Mr T Roehricht (Vice Chair)  
Mr J Clyne  
Mr S Robertson

Ms K Kennedy  
Ms C Lumsden  
Mr R Mclvor

Mr D McIntosh  
Ms P Russell  
Mr L Parry

## Attending

Jean Gray, Chief Executive (CEO)  
Howard Vaughan, Director of Finance & Business Support (DFBS)  
Tom Hainey, Director of Assets (DA)  
Esther Wilson, Director of Housing & Care (DHC)  
Lynne Feeny, Corporate Administrator (minute taker)

Observer: [REDACTED] (potential new Board member)

## Apologies

## Agenda

Item	Subject	Lead	Paper	Est. Time
1.	Welcome to Board Meeting / Introductions/ Declarations/Conflict of Interest	Chair	N	5
<b>Board &amp; Administrative Matters</b>				
2.	Minutes of previous meeting and matters arising:	Chair	Y	10
	a. Minutes of Board meeting 9 May 2023			
	b. Outstanding Actions Log			
	c. Operations Committee Update (verbal)	PR	N	10

### **Strategic Matters – Decision**

3. Financial Papers	DFBS	Y	15
a. Management Accounts for 2 months to 31 May 2023			
b. Five Year Financial Plan Return Final 22-23			
c. Loan Portfolio Return 22-23			
4. Risk Register	CEO	Y	10
5. Strategic Objectives 2023/24 (Presentation)	Exec	N	10

### **Matters for Discussion, Noting & Approval**

6. a. Q4 Performance Report	DFBS	Y	10
b. Final 2022-23 ARC Return submission			
7. KPI targets for 2023/24	Exec	Y	10
8. CEO Update Report	CEO	Y	10
9. Governance Report	DFBS	Y	10
10. Write-off Report	DHC	Y	10
11. AOCB			
Please advise Chair of prior to start of formal meeting			5

**Date of Next Meeting – 8 August 2023 @ 5.30pm**