



Viewpoint Housing Association Ltd.  
4 South Oswald Road  
Edinburgh EH9 2HG

## Board Meeting

Paper 00, 8 August 2023

Agenda for a private meeting of the Board to be held on 8 August 2023 at 5:30pm at Viewpoint Head Office.

The meeting is scheduled to close at 7.30pm (Timings shown are approximate)

## Board Members

Mr I Thompson (Chair)  
Mr T Roehricht (Vice Chair)  
Mr J Clyne  
Mr S Robertson

Ms K Kennedy  
Ms C Lumsden  
Mr R McIvor

Mr D McIntosh  
Ms P Russell  
Mr L Parry

## Attending

Jean Gray, Chief Executive (CEO)  
Howard Vaughan, Director of Finance & Business Support (DFBS)  
Esther Wilson, Director of Housing & Care (DHC)  
Lynne Feeney, Business Support Administrator (minute taker)

## Apologies

Tom Hainey, Director of Assets (DA)

## Agenda

Item	Subject	Lead	Paper	Est. Time
0.	Welcome to Board Meeting / Introductions/ Declarations/Conflict of Interest	Chair	N	5
<b>Board &amp; Administrative Matters</b>				
1.	Minutes of previous meeting and matters arising:	Chair	Y	10
	a. Minutes of Board meeting 27 June 2023			
	b. Outstanding Actions Log			
	c. FRAC Update (verbal)	TR	N	10

## Strategic Matters – Decision

2. Financial Papers	DFBS	Y	30
a. Statutory Accounts to 31 March 2023			
b. Audit Summary Report			
c. Letter of Representation			
d. Management Accounts to 30 June 2023			
e. Q1 Reforecast 2023/24			

## Matters for Discussion, Noting & Approval

3. CEO Update Report	CEO	Y	10
4. Performance Report – Q1	DFBS	Y	10
5. Governance Report	DFBS	Y	10
6. Policies			
a. Equality and Diversity Strategy, Action Plan and Policy	DHC	Y	10
b. Pay & Benefits Policy	DFBS	Y	10
7. AOCB			
Please advise Chair of items prior to start of formal meeting			5

**Date of Next Meeting – AGM 19 September 2023 at 2.30pm (followed by short Board meeting to elect Chair / Vice Chair)**