



Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board Meeting

Paper 00, 19 September 2023

Agenda for a private meeting of the Board to be held on 19 September 2023 at 4.00pm at Colinton Bowling Club (Timings shown are approximate)

Board Members

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|-----------------------------|---------------|
| Mr I Thompson (Chair) | Mr D McIntosh |
| Mr T Roehricht (Vice Chair) | Ms P Russell |
| Mr S Robertson | Mc S Mclvor |
| Mr J Clyne | Mr L Parry |

Attending

Jean Gray, Chief Executive (CEO)
Howard Vaughan, Director of Finance & Business Support (DFBS)
Tom Hainey, Director of Assets (DA)
Esther Wilson, Director of Housing & Care (DHC)
Lynne Feeny, Business Administrator (minute taker)

Apologies

None

Agenda

| Item | Subject | Lead | Paper | Est. Time |
|-------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|-------|-------|-----------|
| 0. | Welcome to Board Meeting and Introductions <ul style="list-style-type: none">• Declarations/Conflict of Interest | CEO | N | 5 |
| Board & Administrative Matters | | | | |
| 1. | Appointment of Chair | CEO | N | 5 |
| 2. | Appointment of Vice Chair | Chair | N | 5 |
| 3. | Committee Memberships | Chair | N | 5 |

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|----------------------------------------------------------------------------------------------------------------------------------|-------|---|---|
| 4. Minutes of previous meeting and matters arising: 4.1 Minutes of Board meeting 8 August 2023 4.2 Outstanding Actions Log | Chair | Y | 5 |
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Matters for Discussion, Noting & Approval

- | | | | |
|--------------------------------------------------------------------------------------|-------|---|----|
| 5. CEO Update Report (verbal) | CEO | N | 15 |
| 6. Management Accounts to 31 July 2023 | DFBS | Y | 10 |
| 7. Internal Management Plan – Q1 2023-24 | DFBS | Y | 10 |
| 8. AOCB (please advise Chair of any other business prior to start of formal meeting) | Chair | N | |

Date of Next Meeting – 14 November 2023 @ 5.30pm