



Viewpoint Housing Association Ltd.
4 South Oswald Road
Edinburgh EH9 2HG

Board Meeting

Agenda for a private meeting of the Board to be held on 14 November 2023 at 5.00pm at Viewpoint Head Office.

[The meeting is scheduled to close at 7.00pm. Timings shown are approximate.]

Board Members

Mr I Thompson (Chair)
Mr T Roehricht (Vice Chair)
Mr L Parry

Mr D McIntosh
Ms P Russell
Mr R Mclvor

Mr J Clyne
Mr S Robertson

Attending

Jean Gray, Chief Executive (CEO)
Howard Vaughan, Director of Finance & Business Support (DFBS)
Esther Wilson, Director of Housing & Care (DHC)
Tom Hainey, Director of Assets (DA)
Lynne Feeney, Business Support Administrator (minute taker)

Apologies

Agenda

Item	Subject	Lead	Paper	Est Time
0.	Welcome to Board Meeting and Introductions	Chair	N	5
	<ul style="list-style-type: none">Declarations/Conflict of Interest			
Board & Administrative Matters				
1.	Minutes of previous meeting and matters arising:	Chair	Y	5
	<ul style="list-style-type: none">Minutes of Board meeting 19 September 2023Outstanding Actions LogFRAC Update (verbal)	DMcl	N	5

Strategic Matters – Decision

2. Finance Papers

a. Proposed Rent & Service Charge Consultation	DHC	Y	15
b. Q2 Management Accounts and Reforecast	DFBS	Y	10
c. Draft Budget 2023/24	DFBS	Y	20
i. (including proposed salary increases)			

Matters for Discussion, Noting & Approval

3. Internal Management Plan - Q2	DFBS	Y	10
4. CEO Update Report	CEO	Y	10
5. Performance Report - Q2	DFBS	Y	10
6. Write Off Report	DHC	Y	5
7. Governance Report	DFBS	Y	10
a. Stakeholder application			
b. Environmental, Social and Governance (ESG) conference	Chair	Y	
8. Policies	DFBS	Y	10
a. CCTV Policy			
b. Data Protection Policy			
c. Board Privacy Notice			
9. AOCB	Chair		5
(please advise Chair of any other business prior to start of formal meeting)			

Date of Next Meeting – tbc