

BOARD MEETING

Agenda for a meeting of Viewpoint Board to be held on Tuesday 19 December at 2.00pm
 Head Office Board Room
 (Timings are approximate. The target closing time for this meeting is 3.30pm)

Board Members

Iain Thompson (IT)	Stuart Robertson (SR)	Roy Mclvor (RM)
David McIntosh (DM)	Jack Clyne (JC)	Tom Roehricht (TR)
Pam Russell (PR)	Lee Parry (LP)	

Attending

Jean Gray, Chief Executive (CEO)	Tom Hainey, Director of Assets (DA)
Howard Vaughan, Director of Finance & Business Support (DFBS)	Esther Wilson, Director of Housing & Care (DHC)

Apologies

Prior to the start of the formal agenda there will be a 30 minute presentation by Andy Jack, Group Sustainability Manager at Link Housing on ESG (Environmental, Social and Governance) via Teams.

Item	Subject	Lead	Paper	Est Time (mins)
1	Welcome to Board Meeting	Chair	N	5
	<ul style="list-style-type: none"> a. Apologies b. Declarations / Conflicts of Interest 			
Board and Administrative Matters				
2	Minutes of Previous Meeting & Matters Arising	Chair	Y	10
	<ul style="list-style-type: none"> a. Minutes of previous meeting held on 14 November 2023 b. Outstanding Actions 			

Strategic Matters for Board Decisions

3	Finance Papers	DFBS	Y	10
	a. Management Accounts to 31 October 2023			

Matters for Discussion, Noting and Approval

4	CEO Update Report	CEO	Y	10
5	Governance Report	DFBS	Y	10
6	Policies for Review		Y	10
	a. Risk Management Policy	DFBS		
	b. Medication Policy DHC			
7	A O C B	Chair	N	5

Please advise Chair of items prior to start of formal meeting.

8 Date of Next Meeting

The next meeting is scheduled for Wednesday 21 February at 4pm.