



Viewpoint Housing Association Ltd.  
4 South Oswald Road  
Edinburgh EH9 2HG

## Board Meeting

**Paper 00, 07 May 2025**

Agenda for a private meeting of the Board to be held on 07 May 2025 at 4.00pm at Viewpoint Head Office. Tea and coffee available from 3.30pm

The meeting is scheduled to close at 6.00pm (Timings shown are approximate)

## Board Members

Mr T Roehricht (Chair)  
Mr D McIntosh (Vice Chair)  
Mr M Kerr (MK)

Ms P Russell (PR)  
Mr S Robertson (SR)

Mr L Parry (LP)  
Mr J Clyne (JC)

## New Board Member (pending co-option)

Mr Aaron Sheridan (AS)

## Attending

Jean Gray, Chief Executive (CEO)  
Howard Vaughan, Director of Finance & Business Support (DFBS)  
Tom Hainey, Strategic Development Director (SDD)  
Simon Haile, Director of Assets (DA)  
Sue Shone, Director of Housing & Care (DHC)  
David Aitken, Director of Finance (DF)  
Megan Macdonald, Governance & Compliance Officer (GCO) (minute taker)

## Apologies

Ms L Peaty (nee Anderson) (LP)

## Agenda

**Alan Kennedy of the Knowledge Partnership will present the results of the recent tenant satisfaction survey. (30 mins)**

Item	Subject	Lead	Paper	Est. Time
1.	Welcome to Board Meeting / Introductions/ Declarations/Conflict of Interest	Chair		
	<b>Board &amp; Administrative Matters</b>			

2. Minutes of previous meeting and matters arising:

a. Minutes of Board meeting 26 March 2025	Chair	Y	5
b. Outstanding Actions Log	Chair	Y	5
c. FRAC Committee Update (verbal)	PR	Y	5
d. Co-option of Board member	DFBS	Y	5

**Strategic Matters – Decision**

3. Finance Papers

a. Management Accounts to 31 March 2025	DF	Y	10
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**Matters for Discussion, Noting & Approval**

4. ARC Return 2024/25 (presentation)	DFBS	Y	15
5. Internal Management Plan – Q4	DFBS	Y	10
6. CEO Update Report	CEO	Y	10
7. Performance Report – Q4	DFBS	Y	15
8. Governance Report	DFBS	Y	5
9. AOCB	Chair	Y	5

Please advise Chair prior to start of formal meeting

**Date of Next Meeting – 25 June 2025 @ 4pm.**